

## Mission Guidelines

1. **Mission:** “To seek and save the lost.” *Luke 19:10*  
Ministry standard: Do everything with excellence.

## 2. Specific Ministries

The following list includes current and active ministries; this list is not meant to exclude or restrict additional ministry opportunities in the future.

The Guide Words provided below are designed to help direct the decision-making process.

### **Adolescent Ministries (6<sup>th</sup> grade – 12<sup>th</sup> grade)**

Guide Words: Relevant, Fun, Innovative, Equipping, Engaging, Organized, Security, Safety, Cutting edge, Interactive, Outreaching, Expansion orientated,

### **Building and Grounds**

Guide Words: Proactive maintenance, All systems operational, Updated, Tasteful, Modern, Quality, Focused on Target Audience

### **Child Care – (Infants and Toddlers up to preschool age)**

Guide Words: Security, Safe, Fun, Clean, Teaching, Organized, Joyful, Comforting

### **Children’s Worship (Preschool – 5<sup>th</sup> grade)**

Guide Words: Relevant, Fun, Interactive, Teaching, Equipping, Engaging, Outreaching, Cutting edge, Organized, safe, Focused, Security,

### **Education**

Guidelines: Teachers of children must be partners with Lakeshore Christian and have taken the class entitled “Salvation Relationship.”  
Teachers of adult classes must be partners with Lakeshore Christian and have completed the FaithQuest series in its entirety.  
All teachers must sign a document of understanding, complete a faith questionnaire and be willing to submit to background check.

Goals: Saved Relationships in Jesus, Radically committed to Jesus and the mission of the Church, Understand and articulate Simple Christianity, Spiritual growth through time.

### **Facility Growth and Development**

Goals: Determine needs and wants  
Oversee design and construction of new facility developments  
Strategic plan of development

Guide Words: Forward thinking, Faith driven, Quality, Focused on target groups, Modern, Usable, Commercial, Marketable, Cutting edge, Security, Technology, Expandable, Environment concerns, Community engaging, Non-Churchie, Emphasis on Arts, Multiple areas designed for multiple age groups and activities

### **Fellowship**

Guide Words: How does this fellowship event work towards the mission of the Church - internally or externally focused?

### **Guest Services / First Impressions**

Guidelines: Guest communication, complete hosting – including facility orientation and helping the guest assimilate into the church environment,

Guide Words: Inviting, Warm, Organized, Use of Technology, Focused, User friendly, Community orientated, Meet guest needs.

### **In-touch Ministry**

Guide Words: Encouraging, Warm, Consistent, Pro-active, Timely

Guidelines: Guest and member encouragement through cards, phones, and prayer requests.

### **Internet**

Guide Words: Cutting edge, Updated, Changing, Expandable, Strong presence, Marketed, Relevant, Focused on target audience, quality.

### **Marketing**

Guide Words: Cutting edge, Fun and Funny, Abstract- thought provoking, Non-“Churchie”, Fresh, Unique, Modern vernacular, Very hip, Quality, Modern, Focused on target audience

### **Technology**

Guide Words: Quality, Continually updated, modern, scalable, Multiuse – theatrical /musical / performance, Intelligible, Usability, Focused on target audience

## **Worship**

Guide Words: Spirit led, Focused on target audience, Current, Relevant, Modern vernacular, Jesus-centered, Energy, Fun, Excitement, Connecting, Engaging

### **3. General Worship Guidelines**

#### **Communion Guidelines**

- Communion will be overseen by a ministry coordinator.
- The communion coordinator will choose communion tray passers based solely on their physical abilities to complete the task. A person who serves the communion is not limited by gender, age or partnership.

#### **Facilitating Communion**

- The facilitator should try to create a warm and inviting atmosphere for the communion time. It should be a peaceful, joyful and meditative time.
- The main ideas expressed by the communion facilitator should be constrained to the following:
  1. Welcome
  2. A simple explanation of the symbolism of the supper
  3. An explanation of what will take place including how people can take of the communion. (What to do exactly... cups, etc)
  4. Prayer

#### **Contribution**

Comments regarding the financial contribution should be constrained to the following:

1. Explanation of what we are doing and why.
2. An invitation for everyone to support the ongoing mission of this congregation: to seek and save the lost. Have fun in your giving!

#### **Involvement in Worship Facilitating**

Individuals are welcome to facilitate our worship services as invited by the Worship Committee. Facilitating may include song leading, prayer leading, scripture reading, worship encouragement comments, communion passing, playing musical instruments and making announcements.

#### **Song Service**

There should be continuity in the song service. Emphasis should be given to keeping within a worship genre for a specific worship service.

- Example: not mixing a rock service and country service to appease a given audience or a contemporary and traditional etc.  
The genre of the worship service should be selected and geared towards a specific target audience.

### **Preaching**

All preaching should be culturally relevant, Bible-based, Jesus- focused, engaging and in line with the genre of the worship service. Sermons should be created within the framework of Simple Christianity.

## 4. Committee Oversight

### General Guidelines

- Members of committees must be Partners of Lakeshore Christian.
- Ministry committees shall have no less than 3 members and no more than 5.
- Each committee will nominate a chairperson to serve a term of 1 year and present that nominee's name to the Leadership team for acceptance.
  - i. The chairperson must be available quarterly for training and encouragement as requested by the Lakeshore Leadership Team.
- Each committee shall have a scribe to keep notes regarding decisions made and the reason(s) behind the decisions.

### Committee Meetings

Meetings will begin with a prayer and reading of minutes.

At each meeting the chairperson will then remind their committee of two things:

- 1) The mission of our congregation
- 2) The ministry standard

### Decision Making Template

Two types of decisions:

1. Secular Management
2. Spiritual Impact

**Secular Management Decisions** revolve around routine maintenance of a given ministry. (Buying paper etc) and will not adversely affect anyone spiritually.

#### Matrix for Secular Management Decisions

1. Discussion of agenda item
2. Vote
3. Take action

**Spiritual Impact Decisions** do not revolve around routine maintenance of a given ministry.

These decisions may possibility adversely affect someone spiritually. (May hurt their feelings, cause them to be discouraged etc.)

#### Matrix for Spiritual Impact Decisions

1. Discussion of agenda item
2. Prayer

3. Two minutes of quiet time
4. Chair will ask if members of the committee are ready to vote
  - a. If yes...
    - i. Vote
    - ii. Take action
  - b. If any member is uncomfortable with voting on a particular item -
    - i. The agenda item will be tabled until the next committee meeting without further discussion.
    - ii. The chair will encourage members to seek out the resources they need in order that the discussion of that particular item will be more productive at the next meeting. Leadership is available as a resource on any topic. However, their opinions are just opinions and their names should not be used as weight in any discussion.
5. The same matrix will be followed at the next meeting. If there is a stalemate in the process and a vote cannot be comfortably taken then the chair will take the item and invite a leadership personnel (other than those on staff) to facilitate the discussion at the next meeting.
6. Committee members are not to lobby leadership personnel or each other.